

The Sunset Beach Woman's Club
SUNSET BEACH WOMAN'S CLUB RENTAL
BUILDING MAXIMUM OCCUPANCY IS 99 PEOPLE

Date of Application _____
Name of Organization or Individual _____
Number of Attendees _____
Dates Desired _____ Time Requested: _____
Type of Program or Event _____
Special Arrangements Requested _____

The applicant individually and/or on behalf of the named organization, agrees to defend, indemnify and hold harmless the Sunset Beach Woman's Club, and its officers, members and agents harmless and free from any liability of any nature, including but not limited to liability for damage or injury to any persons or property costs and attorney's fees arising out of or in connection with the use of its facility regardless of whether the Sunset Beach Woman's Club was actively or passively negligent, either solely or contributory in connection with such liability. I, the undersigned, do hereby agree that we will abide by the policies governing the use of this facility and I will be responsible for any damages to the facility, furniture, or equipment caused by the occupancy of our organization to the premises. I understand that parking is limited and that my best option may be to have my guests and myself park on the greenbelt or on PCH and walk to the facility.

CONDITIONS FOR PERMISSION TO USE THE SUNSET BEACH WOMAN'S CLUB HOUSE:

1. There shall be no damage to the building or to its contents
2. The trash shall be collected and placed in the outside container and a new trash bag placed in the inside container at the end of each meeting.
3. All tables and chairs shall be returned to their original place after the end of each meeting. Chairs and tables must be stored in the back of the room, not in the hallway.
4. All tables, chairs, cupboards, counters, sinks and floors must be left clean. All stains including those from food and coffee are to be cleaned from the above listed surfaces.
5. The stove, the stove oven, the dishwasher, the refrigerator, the coffee pot and all other appliances are to be left clean.
6. Nothing is to be left in the Refrigerator, and nothing is to be removed from the refrigerator.
7. The fan (heater/blower), the lights both inside and outside shall be turned off before you leave.
8. The front and back doors shall be locked securely as you leave.
9. The key shall be returned to the rental chair within 24 hours. If the key is not returned on a timely basis, a replacement key fee of \$150.00 will be deducted from the cleaning deposit (building will have to be rekeyed)
- 10. All events require a signed rental agreement, a cleaning deposit of \$150.00 and a \$1,000,000 liability insurance policy naming The Sunset Beach Woman's Club as additional insured.**

Signature of Applicant _____ Date _____
Office held by Applicant _____
Name _____
Address _____
EMAIL Address _____ Phone _____

FEE SCHEDULE:

Sunday thru Thursday \$150.00 per Event; Friday & Saturday \$225.00 per Event

Fee _____ Date of Payment _____
\$150.00 Cleaning/Security Deposit _____ Date of Payment _____

Make Checks Payable to the **Sunset Beach Woman's Club**. Sign and Return this agreement & payment to:
Sunset Beach Woman's Club c/o Rental Chair P.O. Box 100 Sunset Beach, CA 90742

Call Dawn McCormack at 562-343-0218 with questions.

16812 Bayview Drive ◦ P.O. Box 555 ◦ Sunset Beach, CA 90742